

| Criteria                                                                                                                                                                                                                                           | Below Expectations<br>0-14 | Needs Improvement<br>15-19 | Meets Expectations<br>20-23 | Exceeds Expectations<br>24-25 | Score |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------|-----------------------------|-------------------------------|-------|
| <b>Summary Structure</b> <ul style="list-style-type: none"><li>• Organization</li><li>• Mechanics/Grammar</li><li>• Sentence Structure</li><li>• Format/Length</li></ul>                                                                           |                            |                            |                             |                               |       |
| <b>Summary Content</b> <ul style="list-style-type: none"><li>• Comprehensiveness</li><li>• Accuracy</li><li>• Specifics</li><li>• Clear writing</li><li>• Good use of information, examples, research</li></ul>                                    |                            |                            |                             |                               |       |
| <b>List of Aspects/Explanations</b> <ul style="list-style-type: none"><li>• Tone (consistent, appropriate)</li><li>• Demonstrates clear thought and rationale</li><li>• Focus on specific facets of production</li><li>• Complete/Length</li></ul> |                            |                            |                             |                               |       |
| <b>Rating</b> <ul style="list-style-type: none"><li>• Clear rationale</li><li>• Thoughtful response</li></ul>                                                                                                                                      |                            |                            |                             |                               |       |
| TOTAL                                                                                                                                                                                                                                              |                            |                            |                             |                               |       |